




<b>Area of Concentration</b>	Summer School
<b>Source System(s)</b>	IMPACT SIM Summer 
<b>Data Discrepancy</b>	Students Enrolled Without a Schedule
<b>Definition</b>	<p>This metric identifies students who are enrolled in a Summer School and have not been scheduled into a homeroom for elementary schools or a class for high schools. <b>Note:</b> Students in School-funded programs are excluded from this metric.</p> <p><b>Why is this important?</b> All enrolled students must be scheduled into a homeroom for elementary schools and a class for high schools for attendance taking purposes.</p>

**Mitigation/Resolution Process**

**For Elementary Schools:**

- Elementary schools should ensure that all enrolled students are scheduled into a homeroom for attendance taking purposes.
- Reference the *SIM Summer for Elementary School Programs Quick Guide* for details. The quick guide is located on the IMPACT Website, Summer School tab: [http://impact.cps.edu/downloads/QuickGuide\\_SIM\\_SummerESPrograms.pdf](http://impact.cps.edu/downloads/QuickGuide_SIM_SummerESPrograms.pdf).
- See the **Checklist of Required Steps** on page 10 of the quick guide. It is important that all steps are completed.

**For High Schools:**

- High Schools should ensure all enrolled students are scheduled into the applicable class(es) for attendance taking purposes.
- Reference the *SIM Summer for High School Programs Quick Guide* for details. The quick guide is located on the IMPACT website, Summer School tab: [http://impact.cps.edu/downloads/QuickGuide\\_SIM\\_SummerHSPrograms.pdf](http://impact.cps.edu/downloads/QuickGuide_SIM_SummerHSPrograms.pdf).